# Managers’ Weekly Report & QA Metrics

|  |  |  |
| --- | --- | --- |
| Work Beginning: 14/04/2014 | Work Summary | * Begin new iteration sprint to fix bugs in coding and work out slide duration (see Jira) * Finalized and submitted Financial Report 3, complete with business plan * Begin compiling content for the final product (text, images and video for recipes and kitchen basics) * Begin formatting the received recipes into xml format |
| Issues | * Problems with audio handler tests and stopping the audio playing beyond the first slide transition |
| Work Beginning: 21/04/2014 | Work Plan | * Complete Iteration 5 * Finish outstanding issues in coding. * Continue compiling and formatting content for product from Chef (Jim Dee) |
| Issues |  |

|  |  |  |
| --- | --- | --- |
| **Metric** | **How measured** | **Achieved (Yes/No with Comments)** |
| Assets turnover. | Sales/Average total assets.  Measure the efficiency of the company’s use of its money. | Yes |
| Economic value added. | Net operating profit after taxes – cost.  Help determine created value. | n/a |
| Debt to equity ratio. | Debit/Equity.  Limit the ratio to less than 1 helps earn profit. | No – budgeting strategy in place to prived members with the allocated amount of time to complete work to ensure we don’t work overtime too much and stay within our loan limit. |
| Return on Investment (ROI). | Optimise the efficiency at each stage. | Yes |
| Total Cost of Ownership (TCO). | Consider all costs, including energy, training, maintenance, rent etc. | Yes – see most recent financial report (3) |
| Finance Deadlines met. | Deliverables submitted as timetabled and recorded. | Yes |
| Financial Business Plan and financial as desired. | Holding review meetings with deputy finance manager and Sales & Marketing Manager to make sure business plans and financial are up to the standard required. | Yes – weekly meetings have been arranged and daily coding sessions are in place |
| Contribution towards and Sales and Marketing or the product | Holding review meetings with deputy finance manager and Sales & Marketing Manager to make sure business plans and financial are up to the standard required. | No – there has been no progress in the marketing side as this is still unnecessary at this stage. Communication hasn’t ceased but the main focus is currently coding |
| Weekly timesheets completed | Number of completed timesheets received / number expected | Yes – the financial plan will reflect this |